

Risk Management

New Referee

- a. You must first create a profile in our national system. Instructions can be found here:
<https://learning.ussoccer.com/sign-up>
- b. **No** need to complete the Grassroots Course as you will be doing that with Western NY directly.
- c. If you are **18 years of age or older** you must complete the SafeSport **and** Intro to Safety; download your certificate.
- d. If you are **17 years of age or younger**, complete the Intro to Safety; SafeSport is not required for youth.
- e. Follow the SafeSport and Intro to Safety instructions at the top of this document found here:
https://www.wnyreferee.org/Images_Content/Site1/Files/Pages/2021%20Registration%20Instructions%20v2.pdf

Returning Referees

- a. Before applying for your Risk Management pass, please read the referee registration instructions found here:
https://www.wnyreferee.org/Images_Content/Site1/Files/Pages/2021%20Registration%20Instructions%20v2.pdf
- b. Download your certificate.

Download and save your SafeSport certificate and the Intro to Safety course. The Intro to Safety course does not provide a certificate. Please take a screen shot and save that along with your SafeSport Certificate.

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1. Required for all youth matches regardless of **referee** age.
2. There is a \$35 charge for Risk Management applications that will be collected by credit/debit card.
3. Go to <https://nyswysa.sportngin.com/register/form/642272043>
4. Follow the steps to complete your registration. Make sure that you follow the instruction for “**Referee**” regardless if you are also a player or coach.
5. **Select Western New York State Referee Association as your “club”**
6. You will be asked to provide your current SafeSport certification. Please upload a copy of your SafeSport certificate
7. When you are asked to upload your certificate, please load the one you saved from the Learning Center.
8. You will then be asked if you have completed the CDC Heads Up Concussion training. This is where you can now **upload your Intro to Safety screen shot**. Remember that the Intro to Safety does not provide a certificate. You can take a screen shot of the completion and upload that image.
9. Questions regarding Risk Management should be sent to Mike Kozak at riskmanagement@nyswysa.org