

Copy and paste this address - <https://www.wnyreferee.org/pages/recert/recertHome.html> - to access the Recertification web page for detailed instructions and updates on registration.

This email will be available at the web page as “December 13, 2019 Update.”

Most people are finding the process painless, if they follow the instructions.

Some updates and reminders:

1. Clinics are 3¼ hours and you are required to arrive on time and stay until the end. In any circumstance, you are responsible for administrative and training material covered the entire time. If you arrive more than 15 minutes after the scheduled start time (even 16 minutes!) you won't get credit. Giving you advance warning, so you have plenty of time to leave your house early!
2. OMS will close courses at midnight on the date of the clinic. This isn't an issue for the majority of people who register in advance. If you don't sign up before the clinic, be aware that some facilities are strict about maximum occupancy and you may not be admitted if the class is full. If you are admitted, you have until 11:59 PM that evening to complete the registration. After that time, you will need to register for the “makeup” clinic which includes a \$5.00 late fee.
3. If you want to check the status of your registrations, that's easy to do. On the Member Home Page, you'll see a listing of your current and pending registrations. If the list shows a clinic date and says “reserved” you have done everything right.
4. If you click on Check Status and it says there's a hold for risk management, that creates some confusion. It “really” means that your SafeSport certification isn't showing as valid. (We're trying to get them to change the language on that message.) Copy and paste this address - <https://www.wnyreferee.org/pages/recert/SafeSport-RM.pdf> - for information on SafeSport, Risk Management, and confirming that your SafeSport certification is in the system.
5. In the “shopping cart” box on your home page, your pending registrations are showing. If they have a pink background, that means you selected a registration but have not yet chosen a clinic. Every registration requires a clinic. Assignors and assessors will only see one – with a date of April 1 or something like that, because the system requires a date. Just select the one clinic you see, but it's not a course you have to attend. Regional referees will see a listing of Advanced Recert Clinics, Grassroots will see a listing of both Basic and Advanced Clinics. Once you've selected the clinic you want to attend, the pink shading will disappear.
6. If you want to work as a referee on adult matches, make sure to read and follow the instructions provided for “Advanced Status.” Copy and paste this address - <https://www.wnyreferee.org/pages/recert/RequestingAdvancedStatus.pdf> - for those instructions.