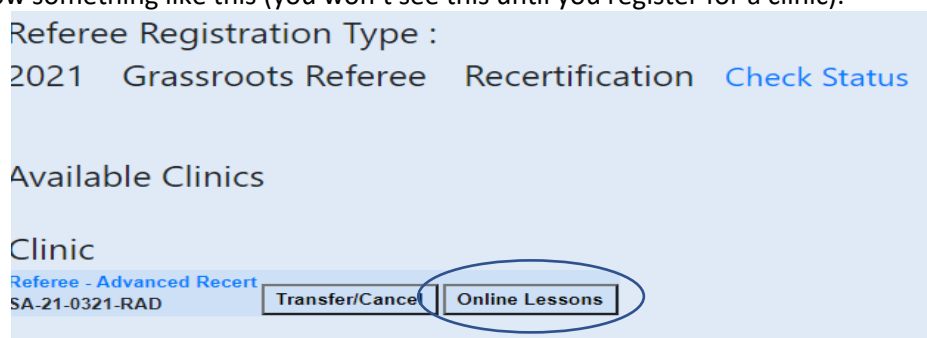


We have scheduled additional recertification clinics in March. If you have not already completed a recertification clinic, you need to register for one of the March clinics now. There will be a fee for any makeup clinics scheduled after these. Registration instructions are available at the Recertification link at www.wnyreferee.org.

1. You are required to complete the online lessons within 24 hours of the start time of the clinic, but it is recommended that you complete them before the clinic. It is your responsibility to ensure that your lessons are completed. If they show as incomplete after the deadline, you will not receive credit for the clinic and will need to pay a fee for a makeup clinic.
2. The online lessons are:
 - a. **SafeSport**: which is **required only for referees 18 or over**. This is completed following a link at the USSF Learning Center as explained in the instructions.
 - b. **Introduction to Safety**: This is **NOT** the same as SafeSport and is **required for referees of all ages**. This is also accessed through the Learning Center.
 - c. **Written Test**: This is **NOT** at the Learning Center; access through Officials Management System (OMS).
3. To check the status of your online lessons, log into your home page in OMS. If you have registered for a clinic it will show something like this (you won't see this until you register for a clinic):



4. Click on the "Online Lessons" button (if you have completed all the lessons the button should be green). If all three lessons are marked as "Completed" you are all set. (SafeSport is automatically marked as "Completed" if the referee is under the age of 18.) If not completed, it is your responsibility to take action.
 - a. Remember – SafeSport and Introduction to Safety lessons must be completed at the Learning Center - <https://learning.ussoccer.com/referee>.
 - b. The written test is completed in Officials Management System. Click on "Start Lesson" and a window will open where you can complete the test.

# Lesson	Expected Lesson Duration (hr:min:sec)	Max Points	Your Points	Results	Action
1 2021 LC SafeSport	00:15:00	-	-	completed	Take/Retake Lesson
2 2021 LC Intro to Safety	00:15:00	-	-	completed	Take/Retake Lesson
3 2021 Regional Referee Test	01:00:00	-	-		Start Lesson

- c. If you see a message like the one below, you need to take action:

# Lesson	Expected Lesson Duration (hr:min:sec)	Max Points	Your Points	Results	Action
1 2021 LC SafeSport	00:15:00	-	-	completed	
2 2021 LC Intro to Safety	00:15:00	-	-	Learning Center Status Pending	Take/Retake Lesson
3 2021 Grassroots Referee Test	01:00:00	100	88	completed	Take/Retake Lesson

Log in to the Learning Center and make sure that the Introduction to Safety course shows as completed. If it shows as completed, take a screen capture of the page and send the capture and a note to sra@wnyreferee.org or sdi@wnyreferee.org so that we can try to identify the problem. Again, please do this before the clinic!

5. The login information for the Zoom session is sent out the day before the clinic. It is sent through the OMS email system, so check your spam folder if you don't see it.